

Heartland Region Spring Board Meeting Agenda  
Deadwood, SD

April 5, 2017 | 9:00 AM – 2:00PM | Little Chicago Room, Cadillac Jack's

Attendees: Bob Carter, Becky Stokes Lambert, Laura Jones, Nina Baki (on phone, joined in at 10:15am)

**1) Call to order**

- a) by Bob Carter at 9:06 am

**2) Approval of agenda**

- a) Laura moved to approve the agenda
- b) Becky seconded, and
- c) No changes
- d) Passed 3 - 0

**3) Welcome of visitors**

- a) No visitors

**4) Announcements**

- a) None

**5) NAI, Advisory Council, and Regional Updates – Bob**

- a) Advisory Council Manual nearing completion – may be approved at this National Board Meeting occurring concurrently with Heartland Region Workshop
  - i) AC Manual new term lengths and limits for regional officers
    - (1) Term limit change from 3 2-years terms to 2 3-year terms
  - ii) Future elections will need to set up new staggering of terms
    - (1) Laura and Nina up for election (Laura is subject to term limits maximum)
      - (a) Motion to have the 2018/2019 term for Deputy Director run a duration of 2 years to allow for rolling elections.
        - (i) Laura moved to approve the motion
        - (ii) 2<sup>nd</sup> Becky
        - (iii) No discussion
        - (iv) Passed 3 - 0
      - (b) Term limits are based on consecutive service
- b) NAI has a new Events Manager
  - i) Michele Farmer
- c) Regional: WI Coordinator and Workshop Chair, Awards Chair, Keeper of the Regional Flag & Display
  - i) Regional display is missing in action

- ii) Would still like to add a curator/archivist position to the region, this would be a committee chair position. **Bob will** work on a job description to present at the next board meeting.
  - iii) Still looking for a WI Coordinator and WI Workshop Chair
  - iv) Jen Guest (Illinois) will be the Awards Chair after this workshop
- 6) Budget Review – Becky
- a) Beg Bal 2016 29,952.16 End Bal 2016 50, 905.39
  - b) Should we add funds to mini-grants?
    - i) 2016 3 grants and 14 applicants, 2015 3 grants 13 applicants
    - ii) **We should ask** our members how/what benefits they want/like?
    - iii) Can we ask members as part of the survey?
  - c) Gave out 3 mini-grants
  - d) Gave out 4 scholarships for 2017 conference
  - e) Gave out 1 scholarship for 2016 national
  - f) Awarded 2 student memberships
  - g) New scholarship form does not require SSN
  - h) New Square Reader with chip reader
- 7) Regional Workshops – Laura
- a) SD 2017– We’re here!
    - i) 76 registered
  - b) MN 2018 – On track: Vicky Wachtler Workshop Chair
    - i) Austin, MN - April 4 – 7, 2018
  - c) WI 2019 –
    - i) Still not confirmed
  - d) MB 2020 – On track, it is Manitoba’s sesquicentennial
- 8) Regional Survey – Jessica, Laura, Nina
- a) No discussion
- 9) Regional Calendar formatting and adoption – all
- a) **Bob will** send it in e-mail form for final editing
- 10) Regional Service Recognition – Bob
- a) Paul Caputo designed a new template for chair recognitions
  - b) Motion to adopt this format for a certificate of recognition for service that does not rise to the level of regional award
    - i) Bob motioned to approve the motion.
    - ii) 2<sup>nd</sup> Nina
    - iii) Discussion: Laura asked if we need to come up with guidelines or is it director discretion. Bob replied that is should be a board decision. Nina suggested that

anyone could recommend and it would be given based on board approval. Becky recommended that minimal criteria be placed on the presentation of the certificate.

iv) Amended motion to adopt this format for a certificate of recognition for service that does not rise to the level of regional award. Any regional member may recommend and award is contingent on final board approval.

v) Approved 4 – 0

vi) Bob motions that Jeff Boland receive the first said award

vii) Bob moved to approve the motion.

viii) 2<sup>nd</sup> Nina

ix) Approved 4-0

11) Deadwood Membership Meeting Agenda – All

a) **Bob will** e-mail final copy.

12) Late Additions

a)

13) Adjournment

a) Motion to adjourn made by Bob

b) 2<sup>nd</sup> Nina

c) Discussion – none

d) Approved 4 - 0