

NAI Region 5  
Summer-Fall Board Meeting  
9:00 AM – 10:30, August 21, 2015  
Conference Call  
Dial-In Number: (712) 775-7031  
Meeting ID: 955-717-765

Present:

Called to order at 9:05am

1. Agenda Approval

Laura made a motion, Becky seconds to approve the agenda. All in favor.

2. National Office Updates – (Bob)

New election for advisory council recently and it will be a process that happens every year just before the October elections for regions and national officers. Next meeting for council will be in Virginia Beach in November.

3. Budget (Becky)

a. 2015 Update

Keep in mind that the 2015 income does not include any workshop income from the Iowa workshop from 2014 that we may have received – we are on a calendar fiscal year.

Bob will be going to the national workshop and we are giving national scholarship(s) – we have a surplus so we discussed making sure those expenditures this year. We increased to two scholarships (each \$800) because we have a surplus.

Becky made a motion to increase the budget from \$800 to \$1600 for two scholarships to the national workshop. Laura seconds. All in favor.

Small concern with double checking the budget – there is only one line item for registration for workshops – the national office does not seem to be able to divide out online versus mail versus early, etc. It is harder to reconcile with our numbers due to the lack of detail. It would also be helpful if we could look at the numbers at any time (without authorization to change anything) instead of having to wait for reports.

b. 2016 Proposed

Largely hinges on ND workshop budget. Laura does have a copy that she will forward to us all. Becky will then add those to a draft 2016 budget and forward so that Bob can submit proposed budget by Sept. 1<sup>st</sup>.

4. Workshops (Laura)

a. Iowa 2015 Closure

Woo hoo! Great registration and fundraising. Only struggle has been to get evaluations back from committee members. Largest problem for the IA committee was getting bills paid. Becky's advice for ND is that everything needs to be invoiced. Check requests from national are usually turned around within two weeks. But they need the proper documentation.

b. ND 2016 Updates

We do now have their budget. Laura has been copied on all committee correspondence and Laura says things have been going smoothly. Call for presentations will go out soon. They have the Ramada in Bismarck booked but have yet to sign the final contract. Laura has reminded them that Deb at the national office is willing to help negotiate contracts.

c. MN 2017 ?

Laura did contact Mara and she recently said there are 4 people she has contacted and told they need to make a commitment by Sept. 4<sup>th</sup>. Manitoba has asked for 2020.

5. Regional Elections (Kim)

We did submit candidate write-ups and photos to Lydia and then Alan at the national office earlier this month so we were actually ahead of the game. Short conversation about the use of photos – doesn't that leave us vulnerable to discrimination suits?  
Laura is running for re-election.

6. Regional Event Calendar (see Laura's draft from 3/25/15)

Bob would like us to revise it by the end of September so we can then finalize it and put it on the website. Laura will contact Lily to find out if she has guidelines for Bull deadlines to add, for ex. Which issue does the call for papers go in? and so on.

7. Other business (All)

New WI and IL reps. That leaves Nebraska and Nunavut open. Bob is contemplating contacting the tourism board for Nunavut and will start calling individuals in NE to try to find a representative.

IA State has been silent. Bob will contact them again to try to reconnect with that student chapter. Although we have heard from some IA professionals that the chapter may not be active anymore.

8. Adjournment

Becky made a motion to adjourn, Kim seconded. All in favor

Adjourned at 10:00am