

NAI Heartland Region
Winter Board Meeting
9:00 AM – 10:00, February 4, 2016
Conference Call
Dial-In Number: (712) 775-7031
Meeting ID: 955-717-765

Present: Nina Baki, Becky Lambert, Laura Kohn, Kim Compton, Bob Carter

Call to Order: 9:03 am

1. Agenda Approval – Laura made a motion to approve the agenda, Becky seconded
2. Welcome to Nina (All) – Bob shouted out to Nina: Thank you for stepping up in Kim *big shoes* and Welcome to the board.
3. National Updates – (Bob)
 - a. Organizational Unit Manual Development
 - i. Nationals is developing an organizational unit manual to set expectations of Nationals and Sections/Regions in terms of support.
 - ii. Bob is on the team with 5 others to draft the organizational
 - iii. EE section and 2 other sections disbanded (announced at Nationals)
 - iv. Possible another EE section is being talked and maybe proposed.
 - b. Scholarship procedures
 - i. Becky hasn't heard any updates from BHSU about scholarships. There was a question about some of the applicants not being members but will become members this spring.
 - ii. Nationals wants to potentially standardize scholarships and possibly provide scholarships for any professional development, not just NAI Workshops (i.e. CIG training, or an organization's training, etc). Bob isn't involved directly with this development but we should
 - iii. Becky wanted to emphasize the importance of people already being members when they applying for scholarships.
 - iv. Maybe likely that the advisory council along with the national board is discussing the new standardized scholarship procedures. Bob will find out more about this process and keep us informed.
4. Budget Update (Becky)
 - a. \$20,000 was added to the fund balance this past year for a total of \$50,000
 - b. Fund Balance rolls over into asset account, so we start over at zero balance at the beginning of the year

- c. Hasn't heard anything from ND workshop about needs of checks

5. Workshops Update (Laura)

a. ND 2016

- i. The online registration for workshop is up and running, nationals had a late start on getting online registration open
- ii. ND workshop committee members have been sending Laura updates and meeting agendas about upcoming workshop
- iii. The ND workshop committee have already exhibitors and are continuing to look for more.
- iv. Only 12 presenters have submitted proposals at this point, there is potential for 30. Deadline for presenters is the 15th. Hopefully, we will get more.
- v. Laura will put a FB shout out to remind folks about call for proposal deadline.
- vi. Also, Laura will send an email to Lily asking her to put in upcoming Bull announcements about early registration deadline and call for presenters
- vii. Laura plans to send Amy and Tina a reminder about check needs, they need to get to Becky. Amy will be back in office Monday, Tina has been in hospital so her responses may be delayed.
- viii. Board members will share flight info with each other.

b. SD 2017 (Discussion on site selection)

- i. Deadwood, SD is the proposed workshop site. Bob mentioned reaching out to the Rocky Mountain Unit to see if there is interested for them to be involved in this workshop since we are so close to Wyoming. Bob will reach out to the Director of the Rocky Mountain Unit and send them an invite.
- ii. We did get a request to go to Sioux Falls but the workshop team had already decided on Deadwood.

c. 2018?

- i. Technically, 2017 is the year for Minnesota to host the workshop, but they weren't ready yet. Minnesota would like us to give them another opportunity to host the regional workshop in 2018. So South Dakota and Minnesota would essentially be switching years.
- ii. If Minnesota can't do it in 2018, then it is Wisconsin's turn. There is interest for CIG certifications in Duluth. Maybe with Duluth's interest in NAI, they may be interested in possibly assisting with workshop in Minnesota. Bob will send an email.

6. Regional Awards (Nina)

- a. As Secretary, Awards report to Nina.
 - b. Jeff Boland is looking for a successor, is there anyone who we might know who is interested in the position? Let's keep this position in mind when meeting new folks. Kim suggested contact Theresa Roots, who ran for Secretary this past year, maybe she might be interested.
 - c. Maybe it might be worth talking about restructuring the leadership council. The national boards wants to start archiving everything, maybe we will need an archivist? We will talk more about it at the ND workshop.
 - d. Bob would like to see something for recognition of outgoing board and leadership council members, Jeff is stepping down, Kim has stepped down. Bob would like to see a formalized recognition for outgoing board and leadership members, maybe an engraved plaque? Bob would like to hear ideas from us about possible thank you/recognition gifts. Let's share ideas at North Dakota.
7. Regional Event Calendar (Laura)
- a. Laura sent out the draft calendar.
 - b. Lily is the only person to give feedback, Lily was very thorough.
 - c. Bob would like this calendar up on the website by the end of the North Dakota workshop. This calendar may be submitted as a working calendar.
 - d. Bring changes for the calendar to ND so we can make the changes and go live just after workshop.
 - e. Kim corrected: Board elections should be listed in the June Buffalo Bull: Call for Elections. Scheduled Mini-bull in July can serve as a reminder for call for elections. Be specific with Treasure/Director and Secretary/Deputy Director rotation on the calendar.
 - f. National bylaws call for 3 year terms, Bob will get more clarification.
8. Board Meeting in Bismarck – Wednesday, April 6, 9:00 - ??
9. Other business (All) – None at this time.
10. Recognition to Kim, Bob really extended his gratitude for her work and effort on the board and in the region. We look forward to her staying involved! THANK YOU KIM!
11. Adjournment: 9:57 am