

NAI Region 5
Spring Board Meeting
9:00 AM – 4:00 PM, March 18, 2015
Ames, IA

1. Agenda Approval

Approved.

Called to order 9:23

2. National Office Updates (Bob)

Advisory council meeting in Denver – how are the new strategic plans and new bylaws going to affect the organizational units (OUs)? Appears that national office has listened to all the feedback and are dedicated to maintaining the health of the OUs as long as the existing OUs are sustainable (some that cannot be helped will be closed). More support from the national office is forthcoming as well as transparency.

Side note – Region 10 conducted a virtual workshop that was successful.

Membership task force will focus on maintaining members. Students will also get more attention.

3. Budget (Becky)

Treasurer in NAI means more of paperwork support because she does not have access to our accounts and we have to wait for numbers until well after real time has passed. For example, we did not get final quarter numbers for 2014 until March. Support for the workshop has been excellent, but the delays in numbers make it difficult to have a good grasp on the budget as a whole.

a. 2014 Resolution

We believe this to be complete but after getting the numbers so late, we can't be absolutely sure. (see comment above).

36,197.49 revenue – all workshop driven, whether by registration or fund-raising, expenses 27,862.48, giving us a positive 8335.01. Our asset account is not really liquid as we discussed at our previous meeting but we grew it to approx. 38,000

b. 2015 Approval

There is a budget filed with national. It is balanced but the numbers are questionable. The point is that we need to remain balanced in our operations. So if we don't bring in the revenue projected, we should not spend the expenses beyond what we brought in.

The nice thing about the new national budget format is that we are only dealing with 9 account codes. OU chart of account codes is available online, as are the quarterly reports – for all membership. We will also put

this budget on the shared computer at the workshop so people can download it along with their session handouts. Becky will also do up a worksheet for members on how to find budget items on the national website. We should also talk to Trish about getting this on our regional website with links to the national site.

c. 2016 Draft

This will need to be approved by September. Becky will develop a planning worksheet from our final numbers for 2014 and the first quarter at least, hopefully also the second quarter numbers for 2015. She will have this document ready by June.

We need to know more about the new check writing cycle from national. We also need to know more about credit card use – is it reasonable to expect workshop committee members to pay for things with their own money and get reimbursed? There are credit card accounts at national – could we get them use their cards? What is the policy for that? Should we be invoicing the national office – vendors should be more willing to bill a national organization than our region that doesn't even have a mailing address.

Do we have to worry about national coming back to our region? And why should it be that a region loses money when national is hosted in the region?

4. Regional Event Calendar

a. Election cycle (Kim)

National has changed the terms to 3 years – are any of us on that cycle now or are we still at 2 years? We also double checked term limits and it is 3 elected terms so at this point, Kim and Laura would be eligible to run for one more term this year if they want.

In May we would want to find out the national deadline for elections so that we can type up a nomination request for the June 1st Buffalo bull summer deadline.

b. Bull and Mini Bull Circulation (Announcement Coordination – Include National Office in this?) (Kim-Laura-Lilly)

We need to have official dates for the inbetween email so that there are not repeated requests of time for the emails. Suggestion for list serve so that we aren't creating another deadline that does not account for last minute requests. The downside to list serves is does the membership want a flood of emails? Facebook disadvantage is not everyone is a

friend – does Val encourage people to friend us when she welcomes new members? Can we run a “like us on facebook” campaign?

c. Other?

Laura will be typing up a calendar including the election, director report, mini grants, scholarship, budget, and newsletter deadlines.

Becky will talk to Deb about possibly changing the mini grants deadlines and awards to take into account how well the spring workshop did. Maybe fall?

5. Regional Business Meeting Agenda (All)

Bob – introductions

Seeking to fill open positions – WI, NE, Manitoba, Nunavat and nominations for board positions Deputy Director and Secretary will be coming in summer.

Budget by Becky

Calendar by Kim - Ask membership about how they want to receive notifications outside of the Bull?

Board with Bob

Looking forward with Laura – future workshops

Meet with Margo

6. Future action planning (Bob)

Priorities are budget and giving back to the members which seem to be scholarships and mini-grants.

7. Other business (All)

In wanting to expand scholarships when we have a successful spring workshop , we discussed scholarship criteria and how it has points for NAI involvement but since we no longer have a specific student scholarship they are put at a disadvantage. We decided that we would like for their to be two rubrics so that students and new interpreters are on equal ground but we don't want to designate a certain number of people per category so we don't restrict if there is a larger group of students one year or a larger applicant of professionals in a year.

Bob will send a google poll for a summer conference call.

8. 2014 Workshop Update (Heather and/or Lewis)

Current budget is showing a surplus of over 12,000 without auction dollars but there will be a credit card fee from national. Still going to be an excellent revenue line.

9. Adjournment