

NAI Heartland Region
Summer/Fall Board Meeting
Wednesday, October 12, 2016
9:00 AM – 10:00 pm
Conference Call

Present: Nina Baki, Becky Lambert, Laura Jones, Bob Carter

Call to Order: 9:10 am

1. Agenda Approval – Nina made a motion to approve the agenda, Becky seconded
2. Regional Workshops
 - a. South Dakota 2017
 - i. Jodi is working on the call for presenters and advertisement piece. There is a video on our website for the workshop, but we still need a piece to send out with prices, dates, off sites, etc.
 - ii. Laura has received budget for workshop, it isn't complete but Jodi and committee is working on it. Laura will send examples of past workshop budgets to help form the budget as well as some items that should be added to budget (i.e. Contingencies, swag items, costs of materials/printouts/booklets, office supplies, cost of off sites, meals gratuity and taxes, revenue, etc)
 - iii. Laura will have committee add Heartland Region to workshop logo
 - iv. Also, Laura will remind Jodi to get in contact with Rocky Mountain OU and ask them to advertise our workshop
 - b. Laura is in contact with Minnesota members for hosting the 2018, if not, than Wisconsin will host. It is hoped that a decision is made by the end of this month.
 - c. Bob contacted Trish to add timeline for upcoming workshops to the website so states/provinces are aware of when workshops will be held.
3. 2017 Budget –
 - a. The board looked over the proposed budget. It is a little past due, Becky would like to submit it to Nationals as soon as possible.
 - b. We discussed our asset balance and the need to have close to a balanced budget for budget proposals. Also, we know it is difficult when we don't have all the workshop budget information. Even though the 2017 budget has a small deficit
 - c. Nina motioned to adopt proposed budget, Laura seconded. All board members are in favor.
 - d. Bob will pass on budget to Nationals.
4. Bob proposed next meeting in January. In the meantime, we will continue to move forward with South Dakota and Minnesota/Wisconsin.
5. Meeting Adjourned at 10:29. Becky motioned, Laura seconded.