**The National Association for Interpretation**

**Heartland Region**

Illinois, Iowa, Minnesota, Montana, Nebraska, North Dakota,

South Dakota, Wisconsin, Wyoming, Manitoba, Nunavut, Saskatchewan

**2024 Mini-Grants Program**

**APPLICATION**

*This form must be completed in its entirety and an electronic copy submitted to Jennifer Drayna at* [*jdrayna@rivermuseum.org*](mailto:jdrayna@rivermuseum.org)*. Acknowledgement of receipt of your electronic copy will be sent. If submittal of an electronic copy is impossible, please mail a hard copy to: Jennifer Drayna, National Mississippi River Museum & Aquarium, 350 E 3rd St, Dubuque, IA 52001. Email receipt or postmark deadline: February 29, 2024. For additional information call 563-557-9545 ext 217 or* [*jdrayna@rivermuseum.org*](mailto:jdrayna@rivermuseum.org) *.*

*Please note that a maximum of $500 per grant is available. To make grant funding available to the largest number of organizations, only one grant application per organization will be accepted.*

**1. Applicant Organization: 2. NAI Membership Expiration Date:**

**3. Primary Point of Contact Name: 4. Title:**

**5. 9-digit Federal Tax ID Number (EIN) in this format xx-xxxxxxx:**

**6. Mailing Address:**

**City: State: Zip:**

**7. Phone Number:**

**8. Fax Number:**

**9. Email Address:**

**10. Project Description (200 words or less):**

**11. Description of who will benefit from the project (200 words or less.):**

**12. Describe in detail what NAI funding will be used for:**

1. **If the project is ongoing, please define the lifespan of the project. Describe how it will be supported after the end of the grant period.**
2. **How will NAI Heartland Region be recognized as a funder for the proposed project?**
3. **Have you received an NAI Heartland Region mini-grant previously? If so, when?**
4. **Project Budget. List all sources of revenue and types of expenses for this project below. Revenue should equal expenses. Add more rows if necessary.**

|  | **Total Amount** | **Status (if pending give expected date of notice)** |  |
| --- | --- | --- | --- |
| **Revenue (list each revenue source)** |  |  |  |
| **NAI Heartland Region**  **($500 maximum)** |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Revenue** |  |  |  |
| **Expenses (list all expenses. Group like items)** | **Total Amount** |  | **Amount of NAI support** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Expenses** |  |  |  |

1. **Grant recipients must prepare a report at the completion of the 1 year grant period to be submitted to the Mini Grants Committee Chairperson. Reports will be due to the Grant Committee Chairperson no later than April 1, 2025.**

**\_\_\_ I acknowledge this requirement.**

1. **Grant recipients must prepare a poster presentation for the NAI Heartland Region newsletter, website or social media describing their project and how NAI funds were used.**

**\_\_\_ I acknowledge this requirement.**

Signature: Date:

**NAI Heartland Region**

**Mini-Grants Program Judging Criteria**

**Preservation (lasting legacy)**

Enhances the protection or preservation of a cultural or natural resource within the Heartland Region.

**Interpretive Value**

Increases public understanding and appreciation of a cultural or natural resource within the Heartland Region through exceptional interpretive programs, printed material, signs, or exhibits.

**Uniqueness**

Possesses a unique quality that overall enhances the productivity of the project.

**Organizational Viability**

The organization possesses the capacity and resources to accomplish the project in a timely manner and support ongoing projects throughout the lifespan of the projects. Projects with matching funds are preferred. Provides an opportunity to increase public recognition of NAI Heartland Region. General overall impression of the grant application.