



Board Meeting Minutes  
Wednesday, April 4<sup>th</sup>, 2018- 8:30 A.M.-12:00 P.M.  
Holiday Inn Conference Room, Austin, MN

#### **Call to Order**

Meeting was called to order at 8:47 by Bob Carter

#### **Attendees**

**Board Members:** Bob Carter, Becky Lambert, Heather Hucka, Beth Waage

**Leadership:** -Sloan Cathcart

#### **Approval of Agenda**

Agenda approved by Heather and seconded by Becky

Review Minutes from January conference call-no changes needed

#### **Information Items**

1. General Announcements- None
2. Budget Update- Becky- December- NAI has \$41,914 for us- revenue for the year  
Asset balance at beginning of year- \$29,952 according to NAI
3. Workshops
  - a. Minnesota- 2018-  
Planning went well- Four committee members- Jeff is working on getting more NAI members in the state.  
Workshop forms will be put into a google docs for future use. Heather Hucka will take care of this.  
Bob will talk to Jamie about getting a cheat sheet for the registration on-line
  - b. Stevens Point- 2019- On track- Brenda is the chair- Professor/Student Chapter Rep
  - c. Manitoba- Brandon (town)- 2020
    - i. Changes to the Workshop Manual will be in effect- call for papers earlier, scholarship earlier, etc.
    - ii. Committee is together- 6- finance is what they need to move forward on-monetary exchange, etc.
    - iii. Jennifer and Sloan are co-chairing, and the Finance chair is Mary Ann Proven  
Logistics Chair- Lois McDonald  
Pre-workshop ideas were thrown around- Museum, Zoo  
Need Passports to go from United States
  - d. Nebraska- 2021

- i. Kate from Fontanelle Forest  
Newly added states will come in after Nebraska

- 4. Advisory Council and national board updates
  - a. Elected officers get volunteer discount for National Conference- plus a discount on the hotel-
  - b. Bob is working on developing stronger connections with interpreters in Canada.
  - c. Bob will be working with Jamie at the National office to see if something can be done to lower the cost of a seasonal membership.

#### **Discussion Items**

- 1. Regional Budget-
  - a. Funding of State/Province Events: used to get money from workshops, kickback from memberships, money for every Buffalo Bull that went out- this doesn't happen anymore-
  - b. Discussed bringing back one day events that the State Representative from each state would put together for their state members and possibly getting some seed money for.
  - c. Updating display- the board would like to go to a table top display that is easier to transport as long as a more dynamic display on an electronic device such as a powerpoint to draw people to the display. The board decided on a tabletop pop up, a foam core sign that is easily updated, and the electronic display.
  - d. Candidates for Upcoming regional elections and vacant positions  
Candidates are needed for Director and Treasurer.
  - e. Possible new Leadership Council Positions : Section Liaison  
Bob presented possibly creating a Section Liaison. Each Section within NAI would get a representative to be bridge between the Section and the membership.  
It was decided instead that the State/Province Representation job description would be made to include reaching out to members in sections.
  - f. Workshop Manual Updates-
    - i. New deadlines for CFP- timeline was increased and Registration is opening earlier- possibly before the end of the previous year- get a free spot in the Legacy magazine- Bob will get Legacy timeline to Heather March/April- call for papers for following year, two magazines with registration open
    - g. New regional award equivalents to national awards- Bob and Jess Greensmith fixed the wording so anybody who receives a regional award will be automatically forwarded on for the National Award. There are National Awards that we don't have and discussion ensued about adding new awards to our Region.  
Moved to action items

#### **Action Items**

- 1. Bob made motion that we add Outstanding Interpretive Volunteer to our regional award list using the National Language Beth Seconded, motion passed

2. New Leadership Council position for regional property or products- placed under the Treasurer

a. Proposed title: Regional Property Manager

b. Duties and Responsibilities

i. Track Regional Flag and Display

ii. Track Workshop Supplies- Office supplies, etc.

iii. Establish and maintain regional product inventory

Bob made motion to adopt this into our leadership council- Heather seconded- motion passed-

No budget for this yet- will be included in next year's budget-

3. Web Master updates- The name was changed to Web Administrator and being in charge of social media added to job description.

4. Inserting new states into workshop rotation: WY/MT/SK-

Bob moved that WY/MT/SK be added to the 2022 rotation- one of them will take it on or they will team up- Heather seconded the motion- Passed

9. Other

10. Bob moved to adjourn meeting at 12:03, Sloan seconded